

**Minutes**  
**Strasburg Township Planning Commission**  
**January 10, 2022**

The Strasburg Township Planning Commission (PC) held their organizational and regular meetings on Monday, January 10, 2022, at 7:00 p.m. at the Strasburg Township Municipal building, 400 Bunker Hill Road. Present were Janice Bowermaster, John Fisher, Brad Leamon, Bill Potter, Terry Smith, and Joshua Weaver.

Guest: Porter Stevens, Senior Planner for the Lancaster County Planning Department (LCPD)

On a motion by Bowermaster/Fisher, the PC voted unanimously to nominate and elect Potter as Chairman.

On a motion by Weaver/Bowermaster, the PC voted unanimously to nominate and elect Fisher as Vice-Chairman

By motion and second, the Board voted unanimously to select the second Monday of each month at 7:00 pm at the Strasburg Township Municipal building, 400 Bunker Hill Road.

By motion and second, the Board voted unanimously to appoint Judith Willig as the Recording Secretary.

By motion and second, the Board voted unanimously to appoint Judith Willig as a designated signatory for documents.

The regular meeting was called to order at 7:10 p.m.

There were no public in attendance.

By motion and second, the PC voted unanimously to approve the minutes of December 13, 2021, as submitted.

Potter welcomed new members Brad Leamon and Terry Smith. Along with Brad and Terry, the PC members introduced themselves and gave a little background on themselves and their service with PC. Porter Stevens also introduced himself to the new members and gave an overview of the LCPD to all.

Stevens provided copies of 'Municipal Planning 101' to the PC members and reviewed the document with them. He gave an in-depth presentation on the definition of planning, the purpose, and the process. Included also were details on land development/ subdivision planning, conditional use approvals, and zoning ordinance and zoning map amendments. He emphasized the importance of a comprehensive plan to guide the municipality regarding growth, transportation, housing, etc. and gave insight on how the comprehensive plan can be developed or revised with the help of the LCPD. Stevens explained to the PC how the county and municipalities can partner together for short- and/or long-range planning.

Included in the presentation was an overview of Strasburg Township land uses, zones, preserved farms, and recent zoning ordinance changes.

The PC appreciated Stevens' presentation and look forward to having him return for more detailed training for land development and subdivision plan reviews.

There being no further business before the PC, the meeting adjourned at 8:30 p.m.

Wilburn Potter  
Acting Secretary