

**Strasburg Township Board of Supervisors  
January 5, 2026  
Minutes**

The Strasburg Township Board of Supervisors held their regular monthly meeting at 7:30 p.m. at the Strasburg Township Building 400 Bunker Hill Road. Present were Thomas Willig, Michael Weaver, Peggy Dearolf-Board of Supervisors, Mark Deimler-Township Administrator and Tammy Jamison-Township Secretary.

Guests: Charles Barto-LNP, Mervin Fisher-Strasburg, Elam Stoltzfus-Strasburg, Chad Forey-Strasburg, Justin Welk-Strasburg, Jeri Weaver-Strasburg, Kenneth Wertz-Strasburg, Jonathan Stoltzfus-Strasburg, Bill Potter-Strasburg, Jeff Shoemaker-Refton, Chris King-Strasburg, Michael Stoltzfus-Strasburg and Brent Landis-Strasburg.

**Organization meeting 7:30**

**Call to Order Organization meeting**

Organization meeting called to order at approximately 7:30 p.m.

**Public Comment**

Public comment was invited; there was none.

**1. Nomination for Chairman and motion to elect**

On a motion by Weaver/Dearolf, the Board voted unanimously to elect Tom Willig as Chairman for the Organization Meeting.

**2. Nomination for Vice-Chairman and motion to elect**

On a motion by Dearolf/Weaver, the Board voted unanimously to elect Michael Weaver as Vice-Chairman for the Organization Meeting.

**(Agenda items 3-6, see attachment)**

**3. Consider a motion to approve appointments and procedures**

On a motion by Weaver/Dearolf, the Board voted unanimously to approve the appointments and procedures.

**4. Consider a motion to approve wages (4% increase)**

On a motion by Weaver/Dearolf, the Board voted unanimously to approve wages at a 4% increase for 2026.

**5. Consider a motion to set the Treasurer's bond (BOS to Discuss Amount and Options)**

On a motion by Weaver/Dearolf after discussion the board voted unanimously to change the Treasurer's Bond to a non-accumulating bond at a 4 million limit with a reduced annual cost of \$3,030 per year.

**6. Consider a motion to approve depositors and advertisers**

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the depositors and advertisers for 2026.

**7. Consider a motion to adopt Resolution 2025-01-Fee Schedule**

Mr. Deimler informed the board the changes to fee's are the Zoning Hearing Board Application fee increasing to \$900 and the Septic Pumper Annual Registration fee increasing to \$80 per year. On a motion by Dearolf/Weaver, the Board voted unanimously to adopt Resolution # 2026-01; Fee Schedule (erroneously listed on the agenda as 2025-01).

**8. Consider a motion to adopt Resolution 2025-02-Appoint Depositories**

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution # 2026-02; Appoint Depositories (erroneously listed on the agenda as 2025-02).

**9. Consider a motion to adopt Resolution 2025-03-Appointing Robert Sangrey to the Zoning Hearing Board**

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution # 2026-03; Appointing Robert Sangrey to the Zoning Hearing Board (erroneously listed on the agenda as 2025-03).

**Adjourn Organization meeting**

The Organization meeting was adjourned at approximately 7:42 p.m.

**Regular Business meeting**

**Call to Order**

Meeting called to Order at approximately 7:43 p.m.

**Public comment (ITEMS NOT ON AGENDA)**

Public comment was invited;

Mr. Shoemaker asked that the board raise their voices as he could not hear what was being said.

Mr. Welk was curious about the status of Hartman Bridge Village. Mr. Deimler informed him that the process has begun to dissolve all previous approvals as the land is being sold to another party. It is in the developer's hands at this point. The township does not have details at this time.

### **Consent Agenda**

1. **Minutes of December 1, 2025**
2. **Bill listings, payments and treasurers report:**  
Payroll, 401(a), taxes and fees in the amount of- \$26,110.47  
General Fund expenditures in the amount of- \$76,875.93  
Sewer Fund expenditures in the amount of- \$4,190.02  
Liquid Fuels Fund expenditures in the amount of- \$12,087.34  
Escrow Fund expenditures in the amount of- \$430.80  
Sinking Fund expenditures in the amount of- \$4,096.35  
Treasurer's report date: 12/01/2025-12/31/2025
3. **Approve Strasburg Borough request for Refton Fire Police Assistance on February 27 & 28, 2026 for the annual Strasburg Fire Company Spring "Mud" Sale.**
4. **Approve & Execute the ECHO House Agreement for 822 May Post Office Rd**
5. **Consider a motion to approve and execute extension amendment for PA Fish and Boat Commission cooperative agreement-Grant 23-16 – 4100095841**
6. **Consider a motion to approve & execute the Software Licensing Agreement (SLA) for OLDS Manager program**
7. **Consider a motion to accept the resignation of Bradley Leaman as Tax Collector**
8. **Consider a motion to Approve SWM Agreement for 331 May Post Office Rd**

On a motion by Dearolf/Weaver, the Board voted unanimously to approve consent agenda items 1-8 listed above.

### **Old Business**

1. **NONE**

### **New Business**

1. **736 Deiter Road Zoning Hearing Board Appeal**

Mr. Deimler informed the board that this appeal is a procedural issue and it is between the Zoning Hearing Board and appellant. On a motion by Weaver/Dearolf, the Board voted unanimously to not intervene.

**2. 412 Susan Ave. - Encroachment of fence within recorded stormwater easement**

The Board agreed unanimously to allow the fence encroachment with the condition that the Township solicitor will make an Agreement between the resident and township allowing access if needed and pay legal fees associated with the agreement.

**3. Consider a motion to adopt Brendle Tract DEP Planning Module;  
Resolution # 2026-04**

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution # 2026-04; Brendle Tract DEP Sewage Planning Module.

**4. Consider a motion to Approve purchase of 2026 F250SD 4x4 Regular Cab with  
Aluminum Service Body from Masano Ford \$63,626.94 not including tag/title  
fees**

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the purchase of the 2026 F250 from Masano Ford at \$63,626.94 not including tag/title fees. Four quotes were received, Masano was the lowest.

**Administrator**

**1. Park Restroom Discussion**

After some discussion, it was decided to continue looking into decreasing costs for the restrooms. The board are still in agreement the building should be 13' x 17' with no running water. Mr. Willig suggested possibly looking into another grant to help with the expenses.

**2. Park Pavillion Renovation Discussion**

Mr. Deimler informed the board that the current pavilion will need renovating to make it safe for residents. The cost would be approximately \$25,000 to renovate.

**3. Local Share Grant Update – Tractor/Mower**

Mr. Deimler informed the board that the Townships Grant application was approved at \$166,000.000 for a new Tractor/Mower purchase.

**Reports**

**Zoning Officer's Report: 6 permits issued with receipts in the amount of \$1,113.20**

**Sewage Enforcement Officer's Report: 3 permits issued with receipts in the amount of \$1,450.00.**

The Zoning Officer & Sewage Enforcement Officer reports were reviewed with no questions.

**Supervisors Comments/Concerns (Informational Purposes Only)**

**Discussion Only – No Action to Be Taken**

Mr. Weaver informed the board that a township welcome sign was hit on village road. The sign can be repaired, but a new pole would be needed.

Mrs. Dearolf informed the board that someone had defaced a speed limit sign on White Oak Road.

Mr. Deimler will inform the road master to fix both signs.

**Adjourn Meeting**

There being no further business before the Board, the Supervisors adjourned at approximately 8:47 p.m.

Tammy Jamison  
Township Secretary



**2026 continued**

**Established procedures:**

Regular meetings

1<sup>st</sup> Monday at 7:30 PM and, as needed, on the 3<sup>rd</sup> Monday at 1:00 PM. If Monday is a holiday, the meeting may be held the following day

Paid Holidays (full-time)

(11)

New Year's Day  
Memorial Day  
July 4  
Labor Day  
Thanksgiving Day, the following Friday and Monday  
½ day Christmas Eve  
Christmas Day  
½ day New Year's Eve  
Two floating holidays

Paid Time Off (full-time)

80 hours for 2 years or less of employment  
120 hours for 2-5 years of employment  
160 hours for over 5 years of employment  
In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year.  
All vacation thereafter will be allocated on a calendar year basis.