

**2018 Organization Meeting
Strasburg Township Board of Supervisors**

Appointments approved:

Chairman	Thomas Willig
Vice Chairman	C. Michael Weaver
Treasurer	Connie Kauffman
Township Secretary	Judith Willig
Roadmaster	Douglas Rubincam
Township Administrator	Mark Deimler
ZHB Secretary	Judith Willig
Collector of Enabling Tax	County of Lancaster
Collector of Earned Income Tax	Lancaster County Tax Collection Bureau (LCTCB)
Municipal representative to LCTCB	Lisa Boyd (Alternate - DeeDee McGuire)
Auditing Firm	Maher Duessel
Solicitor - Board of Supervisors	Morgan, Hallgren, Crosswell & Kane
Engineer	Solanco Engineering Associates, LLC
Building Code Official	Mark Deimler
Building Code Inspectors: Residential	Commonwealth Code Inspection Services, Inc.
Commercial	Code Administrators
Chairman of Vacancy Board	Caroline Morton
Planning Commission Vacancies	Gloria Folker
Planning Commission Alternate	Judith Willig
ZHB Vacancy (by Resolution)	None
Zoning Officer	Mark Deimler
Sewage Enforcement Officer	Marvin Stoner (Alternate – Mark Deimler)
Emergency Mgmt. Coordinator	Steve Echternach
Pension Chief Administration Officer	Connie Kauffman
Municipal representative to SLCIMC	Mark Deimler

2018

Wages approved:

	Hourly:
Township Administrator	\$70.00
Township Secretary	\$20.32
Township Treasurer	\$18.96
Roadmaster	\$24.93
Road Workers- Full-time	\$16.00- \$19.48
Snow removal help	\$30 w/ exp. or CDL; \$25 no CDL
Road Workers-Part-time	\$13.50- \$15.55 w/ exp. or CDL; \$10.40 w/ no exp.
Zoning Hearing Board	\$20 per meeting for expenses pd. semi-annually
ZHB Secretary	\$20.32
Zoning Officer	\$80
Engineer	\$110

Treasurer's Bond Limit: \$1,500,000.00

Approved selections:

Depositories	Fulton Bank
Advertiser	Lancaster Newspapers

2018 continued

Established procedures:

Regular meetings		1 st Monday at 7:30 PM and the 3 rd Monday at 1:00 PM , as needed, except on holidays when the meeting may be held the following day
Paid Holidays (full-time)	(11)	New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day
Paid Time Off (full-time)		80 hours for 2 years or less of employment 120 hours for 2-5 years of employment 160 hours for over 5 years of employment In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year. All vacation thereafter will be allocated on a calendar year basis.
For employees hired prior to 8/7/2017:		
Vacation (full-time)		3 days after 6 months 1 week after 1 year 2 weeks after 2 years 3 weeks after 5 years Vacation will be pro-rated for the balance of an employee's anniversary year. All vacation thereafter will be allocated on a calendar year basis
Sick Leave (full-time)		3 days/yr-1st yr. pro-rated from date of employ
Personal Leave (full-time)		2 days/yr-1st yr. pro-rated from date of employ