

**2020 Organization Meeting
Strasburg Township Board of Supervisors**

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| Appointments approved: | 2020 |
| Chairman | TBD |
| Vice Chairman | TBD |
| Secretary | Judith Willig |
| Treasurer | Connie Kauffman |
| Roadmaster | Douglas Rubincam |
| Administrator | Mark Deimler |
| ZHB Secretary | Judith Willig |
| Collector of Enabling Tax | County of Lancaster |
| Collector of Earned Income Tax | Lancaster County Tax Collection Bureau (LCTCB) |
| Municipal representative to LCTCB | Connie Kauffman (Alternate – Lisa Boyd) |
| Auditing Firm | RKL LLC |
| Solicitor - Board of Supervisors | Morgan, Hallgren, Crosswell & Kane |
| Engineer | Solanco Engineering Associates, LLC |
| Building Code Official | Mark Deimler |
| Building Code Inspectors: Residential | Commonwealth Code Inspection Services, Inc. |
| Commercial | Code Administrators |
| Chairman of Vacancy Board | Caroline Morton |
| Planning Commission Vacancy | None |
| Planning Commission Alternate | Judith Willig |
| ZHB Vacancy (by Resolution) | None |
| Zoning Officer | Mark Deimler |
| Sewage Enforcement Officer | Marvin Stoner (Alternate – Mark Deimler) |
| Emergency Mgmt. Coordinator | Steve Echternach |
| Pension Chief Administration Officer | Connie Kauffman |
| Municipal representative to SLCIC | Mark Deimler |

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| Wages approved: | Hourly: |
| Administrator | \$75.00 |
| Secretary | \$21.56 |
| Treasurer | \$20.12 |
| Roadmaster | \$26.45 |
| Road Workers- Full-time | \$16.50- \$21.28 |
| Snow removal help | \$30.00 w/ exp. or CDL; \$25.00 no CDL |
| Road Workers - Part-time | \$13.50- \$16.42 w/ exp. or CDL; \$10.60 w/ no exp. |
| Zoning Hearing Board (ZHB) | \$20.00 per meeting for expenses paid semi-annually |
| ZHB Secretary | \$21.56 |
| Zoning Officer | \$80.00 |
| Engineer | \$115.00 |

Treasurer's Bond Limit: \$1,900,000.00

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| Approved selections: | |
| Depositors | Fulton Bank |
| Advertisers | Lancaster Newspapers |

2020 continued

Established procedures:

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| Regular meetings | | 1 st Monday at 7:30 PM and, as needed, on the 3 rd Monday at 1:00 PM. If Monday is a holiday, the meeting may be held the following day |
| Paid Holidays (full-time) | (11) | New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day |
| Paid Time Off (full-time) | | 80 hours for 2 years or less of employment 120 hours for 2-5 years of employment 160 hours for over 5 years of employment In the first calendar year of employment, PTO will be pro-rated based on the number of pays remaining in that year. All vacation thereafter will be allocated on a calendar year basis. |
| For employees hired prior to 8/7/2017: | | |
| Vacation (full-time) | | 3 days after 6 months 1 week after 1 year 2 weeks after 2 years 3 weeks after 5 years Vacation will be pro-rated for the balance of an employee's anniversary year. All vacation thereafter will be allocated on a calendar year basis |
| Sick Leave (full-time) | | 3 days/yr-1st yr. pro-rated from date of employ |
| Personal Leave (full-time) | | 2 days/yr-1st yr. pro-rated from date of employ |