

December 7, 2015

The Strasburg Township Board of Supervisors held their regular meeting on Monday, December 7, 2015, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road. Present were Peggy Dearolf, Michael Weaver and Thomas Willig; Administrator Mark Deimler; Treasurer Connie Kauffman.

Guests: John Rintz, Sandy Kime, Cpl. Kennedy, Allen and Fran Gruver.

Public comment was invited. Corporal Kennedy of the PA State Police presented a year-to-date incident report.

On a motion by Dearolf/Weaver, the Board unanimously voted to adopt the minutes of November 2, 2015 as submitted.

On a motion by Dearolf/Weaver, the Board unanimously voted to approve bill listings for payment: Payroll and taxes in the amount of \$9,519.55; General Fund checks #20631-20663 in the amount of \$70,365.67

On a motion by Weaver/Dearolf, the Board unanimously voted to approve the Treasurer's report as submitted. Deimler commented there are fee in lieu of open space funds in the Park and Recreation fund which will need to be disbursed in 2016.

The draft 2016 budget was reviewed. Willig recommended utilizing a 2% wage increase for budgetary purposes, but that will be finalized at the January 4, 2016 reorganization meeting. On a motion by Willig/Weaver, the Board voted unanimously to adopt the proposed 2016 budget for public review and comment. It will be posted at the Township Building and on the Township website. It will be formally adopted at a special meeting at 1:00 p.m. on December 28, 2015 at the Township Building.

On a motion by Weaver/Willig, the Board voted unanimously to adopt Resolution 2015-10 designating Fulton Bank as an additional depository. Weaver commented is an economically wise move.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt Resolution 2015-8 authorizing the Administrator to submit an application for traffic signal approval to PADOT on behalf of the Hartman Bridge Village project.

On a motion by Dearolf/Willig, the Board voted unanimously to adopt Resolution 2015-9 accepting a portion of Tinsmith Lane and Precision Avenue as part of the Township's road system.

On a motion by Dearolf/Weaver, the Board voted unanimously authorizing the Chairman to sign and execute a deed of dedication for the Trails at Strasburg rights of way.

On a motion by Willig/Dearolf, the Board voted unanimously to approve the Hartman Bridge Village stormwater management plan and requested waivers and authorize the Township Secretary to sign all related documents to such approval on the following conditions:

1. The payment of all outstanding invoices relating to review and approval of the stormwater plan and subdivision/land development plan.
2. Compliance with all remaining stormwater management comments in the Solanco Engineering Associates review letter dated 11/10/15.

On a motion by Willig/Weaver the Board voted unanimously to authorize the Township Solicitor to draft an agreement transferring ownership and maintenance of stormwater improvements from the Township to the developer of Hartman Bridge Village - Hartman Bridge, LLC.

On a motion by Weaver/Dearolf, the Board voted unanimously to ratify and affirm the Secretary signing documents necessary for the purchase of a 2016 Ford F250 truck.

Rettew Associates provided a new proposal for reengineering the Twin Elm Road bridge to utilize an aluminum culvert. Deimler gave a background of the project to date. Dearolf asked why Rettew had not suggested the aluminum structure to begin with. Deimler responded the higher estimate caught everyone by surprise. Weaver stated future projects should include all options available. Fran Gruver asked if the proposed traffic study had been performed to apply for low-volume road grant money. Deimler responded it had and the results support going forward with the application in 2016.

HRG has requested \$2,500.00 in additional funds to cover work performed for the Refton waste water treatment plant in excess of their original proposal. The Board expressed frustration with the request and feel the additional money is not justified. Deimler was directed to negotiate for half the request.

On a motion by Willig/Weaver, the Board voted unanimously to authorize the Township Solicitor to draft a Floodplain Ordinance to satisfy a State requirement.

On a motion by Willig/Dearolf, the Board voted to authorize the Township Solicitor to draft an ordinance reducing the Planning Commission membership from seven to five due to vacancies and the difficulty of filling them. Weaver voted in opposition expressing disappointment there aren't enough Township residents willing to serve as part of their civic duty.

On a motion by Willig/Weaver, the Board voted unanimously to authorize the Township Solicitor to advertise proposed Ordinance #96 establishing rates,

charges and regulations for use of water and sewer within the Urban Growth Area adjoining the Borough of Strasburg. There will not be a Township administrative fee added initially. If after the first year administration becomes burdensome, a fee will be enacted at that time.

On a motion by Willig/Dearolf, the Board voted unanimously to authorize advertising sealed bids for repairs to the Township Building.

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Chairman to sign a letter of engagement from Maher Duessel accounting firm to audit the Township accounts for a period of three years beginning with the 2015 year-end audit.

On a motion by Weaver/Dearolf, the Board voted unanimously to authorize the Chairman to sign the application for an irrevocable letter of credit for PADOT in the amount of \$83,000.00 pertaining to rights of way for the Refton Waste Water Treatment Plant.

On a motion by Willig/Weaver, the Board voted unanimously to acknowledge receipt of letters of extension from Elam Stoltzfoos, 65 Prospect Road; Wilmer Smoker, 235 Hartman Bridge Road; Christian King, 984 May Post Office Road.

On a motion by Willig/Weaver, the Board voted unanimously to approve a request to reimburse temporary sign fees from the Strasburg Heritage Foundation and to approve the waiver of future temporary sign permit fees for any non-profit organization.

Deimler briefed the Board on two applications for the Zoning Hearing Board. The Board had no comment on the lot add-on application of Barry Weaver. The Board supports denying the Henry K Stoltzfoos application for a dog kennel.

Deimler briefed the Board on a few administrative issues and received the following guidance:

- The Railroad Museum of PA intersection improvements should be put on hold for the time being. Wait and see what they come up with.
- Write a letter to PADOT requesting an assessment of possible safety improvements for the intersection of 896 and Paradise Lane following a request from a Township resident.
- Move an existing thermostat in the shop area to the south wall and replace with a programmable unit. Have the wall unit in the shop office evaluated and fitted with an independent control.
- Contact Chief Echternach and ask if the Borough Police are interested in sharing the purchase of a portable speed detecting device.
- On a motion by Willig/Dearolf, Deimler was authorized to advertise sealed bids for a Farm-All tractor, a ZTR mower, an air compressor, a roller and a 2004 Ford F250 pickup truck.

The Zoning Officer reports eighteen (18) permits issued with receipts in the amount of \$1,572.30

The Sewage Enforcement Officer reports one (1) inspection and three (3) probe tests performed with receipts in the amount of \$600.00

There being no further business before the Board, the Supervisors adjourned at 10:30 p.m.

Judith G. Willig
Township Secretary