

September 8, 2015

The Strasburg Township Board of Supervisors held their regular meeting on Tuesday, September 8, 2015, at 7:30 p.m. at the Strasburg Township Municipal Building, 400 Bunker Hill Road.

**Present at the meeting were:** Board of Supervisors: C. Michael Weaver, Vice Chairman and Peggy Dearolf, Supervisor

**Others present:** Connie Kauffman- Assistant Twp. Secretary, Mark Deimler -Twp. Engineer/ Zoning Officer/ Administrator, Jason Hess - Twp. Solicitor, Donna Walker - LNP, Elam Stoltzfus - resident

**MINUTES OF PREVIOUS MEETING:** Supervisor Weaver tabled the approval of the minutes from August 17, 2015 since he was not present at that meeting and there would not be a quorum tonight.

**PUBLIC COMMENTS:** none

**NEW BUSINESS:**

Supervisor Weaver said the Township Secretary is not present tonight and sought a motion to appoint Connie Kauffman as Assistant Secretary for this evening's meeting. Supervisor Dearolf moved in agreement and Supervisor Weaver seconded the motion. All voted in favor, none opposed.

Supervisor Weaver sought a motion to adopt Resolution 2015-05 to amend the 2015 Liquid Fuels Budget to reallocate money and make clarifications to that Budget. Supervisor Dearolf moved in agreement to adopt Resolution 2015-05. Supervisor Weaver seconded the motion. All voted in favor, none opposed.

**TREASURERS REPORT:** Supervisor Weaver moved that the Treasurer's Report be approved dated September 8, 2015 (printed September 3, 2015). Supervisor Dearolf seconded the motion. All voted in favor, none opposed..

Supervisor Weaver sought a motion to approve the bills and listing of payments: payroll checks and taxes in the amount of \$10,909.89, General Fund checks in the amount of \$87,140.48, Liquid Fuel check in the amount of \$59,000.00, and Escrow Fund check in the amount of \$50,876.50. Supervisor Dearolf moved in agreement and Supervisor Weaver seconded the motion. All voted in favor, none opposed.

**PENNVEST FUNDING FOR REFTON SEWER SYSTEM:**

Jason Hess was introduced as the Township Solicitor to provide guidance through the Refton Sewer Project agenda items. Mr. Hess clarified the documents are necessary in obtaining the PennVest loan.

Supervisor Weaver moved that the Chairman of the Board of Supervisors and the Township Secretary or other Township Official, if applicable, be authorized to execute the Borrowing Base Certificate and Debt Statement required by the Local Government Unit Debt Act for the Township to accept and proceed with the Pennsylvania Infrastructure Investment Authority funding offer. Supervisor Dearolf seconded the motion. All voted in favor, none opposed.

**PUBLIC HEARING: ORDINANCE for SEWER SYSTEM DEBT**

Notice has been properly advertised

Public Comment on proposed ordinance: none

Supervisor Weaver moved that the Board of Supervisors enact Ordinance No. 93 authorizing the Township to incur non-electoral debt by issuing a Guaranteed Revenue Note in the maximum

principal amount of \$1,820,997.00 for purposes of constructing a sanitary sewer collection, conveyance, and treatment facility to provide public sewer service to the Village of Refton. Supervisor Dearolf seconded the motion. Mr. Deimler clarified that the amount is to be paid back as a thirty-year (30-year) loan at one percent (1%) interest. Mr. Hess said there is an amortization schedule attached to the ordinance. Mr. Deimler said the township pays interest only during the construction of the project and there is no prepayment penalty. All voted in favor, none opposed.

**Hearing closed**

On a motion by Weaver/Dearolf, the Board voted unanimously the Township Solicitor be authorized to advertise consideration for enactment of the proposed ordinance governing sewer rates, tapping fees, and other charges for the Refton Sewer System for the October 5, 2015 meeting of the Board of Supervisors.

On a motion by Weaver/Dearolf, the Board voted unanimously to accept the supplemental representation letter of the Township Solicitor setting forth the separate billing of costs associated with the Refton Sewer Project as required by the Pennsylvania Infrastructure Investment Authority.

On a motion by Weaver/Dearolf, the Board voted unanimously to adopt Resolution No. 2015-06 amending the 2015 budget to establish a sewer fund and authorizing a supplemental appropriation in accordance with the requirements of Section 3202 of the Second Class Township Code. Mr. Deimler asked for some corrections to be made to two expense accounts on the resolution. Supervisor Weaver amended his motion to adopt the resolution with the corrections.

On a motion by Dearolf/Weaver, the Board voted unanimously to reduce the money for the Meck's Produce project (from \$55,194.00 to a new amount of \$4,317.50).

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the 2016 Pension Minimum Municipal Obligation.

On a motion by Weaver/Dearolf, the Board voted unanimously to approve a request from Ragnar Relay for a foot race on May 13, 2016. Supervisor Dearolf expressed concerns about approving the request so far in advance. After discussion, Mr. Deimler concluded the route would not impact any Strasburg Township roads.

On a motion by Dearolf/Weaver, the Board voted unanimously to approve the (246 Little Beaver Road, Christian Stoltzfus) ECHO Housing Agreement.

On a motion by Dearolf/Weaver, the Board voted unanimously to accept the letter of credit (#10015491599 to Guarantee Completion of Improvements for the plan of North Star Partners Project #ST-SWM-2015-7).

Mr. Deimler said that the township received plans from PennDOT to replace a culvert on Beaver Valley Pike and no action is required on the part of the board.

**ADDED ITEM:**

The Assistant Secretary informed the board that she received a phone request after the agenda was prepared and asked the Supervisors to move the request onto the agenda. The request is to use the township parking lot as a rest stop for a charity bike ride on September 19, 2015. Supervisor Dearolf moved to amend the agenda to add the approval for letting the bike people use the parking lot. Having no objections, Supervisor Weaver moved to authorize the use of the township parking lot on September 19, 2015 for this charity bike ride. Supervisor Dearolf seconded the motion. All voted in favor, none opposed.

**DEPARTMENTAL REPORTS:**

Zoning Hearing Board:

- Meck's Produce Sign Variance – Mr. Deimler said they need a variance to allow for a second sign on the rooftop of the property.
- McVey Property Floodplain Variances – The property is under agreement pending Zoning Hearing Board approval for floodplain variances in order to fix up the property. Supervisor Weaver would like to revisit this item when the Chairman is present at the next meeting.
- 65 Prospect Road second driveway request – Mr. Deimler explained the reasons for the request and said it is a requirement of the township Driveway Ordinance for the board to authorize it. Supervisor Dearolf moved to permit the second driveway on Prospect Road for Mr. Stoltzfus. Supervisor Weaver seconded the motion and made note that it is for reasons of safety. All voted in favor, none opposed.
- Abner King Violation of Zoning Condition related to Time to Complete – Mr. Deimler said Abner King is being fined for a driveway issue and will more than likely go back to the Zoning Hearing Board for a condition that cannot be met.

Administrator's Report:

- Authorization to advertise Twin Elm Bridge construction – Mr. Deimler explained that all of the permits are in place and we could advertise to bid. Revisit this item in October.
- Little Beaver Road update – Mr. Deimler said there were delays due to the Fish and Boat Commission and flooding and the bridge should be opened by September 15, 2015.
- 2016 budget update – Mr. Deimler said the Treasurer is trying to organize the 2016 budget and will have a draft budget to present at the October meeting.

**Sewage Enforcement Officer** – Four (4) inspections and two (2) probes tests performed and two (2) permits issued with receipts in the amount of \$700.00.

**Zoning Officer Report** – Eleven (12) permits issued with receipts in the amount of \$2,782.26.

**MEETING ADJOURNED** at 8:58 p.m.

Respectfully submitted,

Connie Kauffman, Assistant Secretary