

2015 Organization Meeting

Appointments approved:

Chairman	Thomas Willig
Vice Chairman	C. Michael Weaver
Treasurer	Peggy Dearolf
Township Secretary	Judith Willig
Roadmaster	Garry Rubincam
Township Administrator	Mark Deimler
ZHB Secretary	Judith Willig
Collector of Enabling Tax	Lancaster County Tax Collector
Solicitor - Board of Supervisors	Morgan, Hallgren, Crosswell & Kane
Engineers	Solanco Engineering Associates, LLC
Building Code Official	Mark Deimler
Building Code Inspectors	Commonwealth Code Inspection Services, Inc. and Municipal Solutions, Inc.
Chairman of Vacancy Board	Caroline Morton
Planning Commission Vacancies	Merrill Spahn
ZHB Vacancy (by Resolution)	None
Zoning Officer	Mark Deimler
Sewage Enforcement Officer	Marvin Stoner

Wages approved:

	Hourly:
Township Administrator	\$70.00
Township Secretary	\$18.64
Roadmaster	\$23.43
Road Workers	\$16.00- \$19.69
Snow removal help	\$30 w/ exp. or CDL; \$25 no CDL
Part-time road help	\$14.66 w/ exp. or CDL; \$10.40 w/ no exp.
Zoning Hearing Board	\$20 per hearing for expenses pd. semi-annually
ZHB Secretary	\$18.64
Zoning Officer	\$80
Engineer	\$100

Fees approved:

Perc. Test	First test	\$200
	Second test	\$100
Sewage permit		\$150
DEP planning module review		\$75
SEO hourly rate		\$50
Holding tank inspection		\$75
Sewage System Certification Letter		\$75 plus inspection fee if required @ \$50/hr
Driveway permit		\$50
Building permit		\$.45/sq. ft. for Commercial (\$150 min.) \$.30/sq. ft. for Institutional (\$100 min.) \$.20/sq. ft. for Residential (\$30 min.) \$.15/sq. ft. for Agricultural (\$20 min.)
Demolition Permit		\$50
Zoning or Building Permit Fee for Projects not Meeting Defined Construction Classification		1% of Total Cost of Improvement (\$25 min.)

2015 continued

Decks, patios, fences, pools, signs	\$50
High Tunnel Greenhouses (no permanent pad and moveable)	\$50
Hearing for Variance, Special Exception or Conditional Use	\$500 for 1 st 3 hrs.; \$100/hr. for add'l. time
Rezoning Petition	\$1,500
Stormwater Management Waiver request (per waiver)	\$50.00
Floodplain determination review	\$250.00
Minor stormwater management plan application	\$50.00
Major stormwater management plan application	\$500.00
Stormwater management plan exemption request	No charge
Pre-application meeting with Township staff (if the applicant desires that the Township Manager-Engineer or other professional consultant attend, the applicant will be invoiced for the fees of such consultant, and such fees must be paid in full before the applicant may submit a formal application)	\$100.00
Use & Occupancy Permit	\$50
ECHO housing processing fee	\$200
ECHO housing annual insp. fee	\$50
Planning Comm. review	\$100 + any add'l costs
Document reproduction	\$.25/page
Returned check fee	\$35 + any add'l costs
Appeal from action of SEO (OLDS)	\$50 + hearing costs

Escrow Fees:

Planning Commission review of Subdivision and Land Development Submissions to the LCPC	\$500.00
PA DEP Planning Module Submission	\$100.00
Stormwater Management Waiver request (per waiver)	\$100.00
Floodplain determination plan review	\$1,500.00
Minor stormwater management plan	\$300.00
Major stormwater management plan	\$2,000.00
Stormwater management plan exemption request	\$50.00
Inspection of stormwater management facilities which are part of an approved subdivision or land development plan and the lot owner will be installing stormwater management facilities	\$750.00

Additional Permit Fees: If the excavation for the construction or erection of any building, including accessory buildings or the alteration of any building, including accessory buildings or the alteration of any building or any use change or structure that requires a permit begins before a permit is issued, the permit fee is double the original fee plus one hundred (\$100.00) dollars.

Recommendations to auditors:

Treasurer's Bond Limit	\$1,000,000.00
------------------------	----------------

2015 continued

Approved selections:

Depositories PNC Bank

Advertiser Lancaster Newspapers

Established procedures:

Regular meetings 1st Monday at 7:30 PM and the 3rd Monday at 1:00 PM , as needed, except on holidays when the meeting may be held the following day

Paid Holidays - F/T (11) New Year's Day, Primary Election Day, Memorial Day, July 4, Labor Day, General Election Day, Thanksgiving Day, Friday after Thanksgiving, Monday after Thanksgiving, ½ day before Christmas, Christmas Day, ½ day before New Year's Day

Vacation (full-time) 3 days after 6 months
1 week after 1 year
2 weeks after 2 years
3 weeks after 5 years
Vacation will be pro-rated for the balance of an employee's anniversary year. All vacation thereafter will be allocated on a calendar year basis

Sick Leave (full-time) 3 days/yr-1st yr. pro-rated from date of employ

Personal Leave (full-time) 2 days/yr-1st yr. pro-rated from date of employ